Department of Revenue
Washington State

OFFICE USE ONLY

Consumer use tax return

Use this form to report and pay use tax on items you purchased that didn't include Washington sales tax.

Reset This Form

1. Write the name of the business where you purchased your items in column A.
2. Click the Find a sales and use tax rate link on our home page, dor.wa.gov to find your location code and tax rate.
   - Enter location code in column B.
   - Enter rate in column D.

   Or, go to dor.wa.gov/taxratelookup.

   ** The location code refers to the address where you first used the item in Washington (usually your home).*
3. Enter the price or value of your purchased item(s) including the shipping charges in column C
4. Calculate the tax you owe by multipling C x D.
5. Add column E for total use tax due.
6. Mail this form with your payment.

   Make check payable to:
   Washington State Department of Revenue
   PO Box 94481
   Seattle, WA 98124-6781

   Questions? Call us at 360-705-6705.

Do not use this form if you are:

- A registered business. Please report use tax on your tax return.
- Reporting use tax on automobiles, vessels, or airplanes. To pay visit your local Revenue or vehicle licensing office.

A	B	C	D	E
Name of seller	**Location code***	**Total value** (Include shipping)	**Tax rate**	**Tax due**
Example: Business name	3406	$ 45	x .089 =	$ 4.01
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
		$	x =	$
	Total value of purchases	**$**	**Total use tax**	**$**

Your information

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

For tax assistance or to inquire about the availability of this document in an alternate format, please call 360-705-6705.
Teletype (TTY) users may use the Washington Relay Service by calling 711.

Print This Form